

# Southwest Florida Regional Planning Council

**OCTOBER 1, 2015 TO SEPTEMBER 30, 2016**

**3rd Revision to 2015-2016 Approved Budget**

## APPROVED BUDGET AMENDMENTS

Revenues	Adopted FY 2016 Budget	Proposed Changes
Assessments	\$ 477,787	\$ -
Secured Federal/State Grants	557,025	(31,576)
*Program Development (Unsecured Grants/Contracts)		33,113 *
Secured Contractual	90,600	(18,668)
DRIs/NOPCs/Other Reviews	35,000	22,397
Rental/Interest/Misc	6,372	4,062
**Fund Balance from Audit YE 9/30/15 (FY14/15)	588,437	- **
<b>Total Income (Revenue)</b>	<b>\$ 1,755,221</b>	<b>\$ 9,328</b>

SWFRPC General Fund	SWFRPC Special Revenue	Proposed Budget Amendment FY2016
\$ 477,787	\$ -	\$ 477,787
-	525,449	525,449
-	33,113	33,113
-	71,932	71,932
-	57,397	57,397
10,434	-	10,434
588,437	-	588,437
<b>\$ 1,076,658</b>	<b>\$ 687,891</b>	<b>\$ 1,764,549</b>

Expenditures (Expenses)					
<b>Direct:</b>					
Salaries (A)	\$ 519,301	\$ (44,550)	\$ 132,186	\$ 342,565	\$ 474,751
FICA	39,727	(4,825)	34,902	-	34,902
Unemployment	-	-	-	-	-
Workers Compensation	3,687	(2,232)	1,455	-	1,455
Retirement	60,084	(57)	60,027	-	60,027
Health Insurance (B)	79,799	(16,045)	63,754	-	63,754
<b>Total Personnel Expenses</b>	<b>\$ 702,598</b>	<b>\$ (67,709)</b>	<b>\$ 292,324</b>	<b>\$ 342,565</b>	<b>\$ 634,889</b>

Expenses					
Consultants (C)	\$ 54,843	\$ 49,891	\$ 104,734	-	\$ 104,734
Grant/Consulting - Contractual (D)	92,384	33,139	-	125,523	125,523
Audit Fees	30,000	1,100	31,100	-	31,100
Travel	40,000	(6,998)	10,000	23,002	33,002
Telephone	5,100	(723)	4,377	-	4,377
Postage	4,975	(643)	857	3,475	4,332
Equipment Rental (E)	7,335	(269)	7,066	-	7,066
Insurance (F)	17,207	(1,679)	15,528	-	15,528
Repair/Maint. (Grounds/Bldg/Equip)	5,000	(2,093)	2,907	-	2,907
Printing/Reproduction	8,571	(2,293)	1,278	5,000	6,278
Utilities (Elec/Internet)	12,500	4,497	16,997	-	16,997
Advertising	2,750	(1,224)	676	850	1,526
Other Miscellaneous	1,000	(581)	210	210	419
Bank Service Charges	2,200	555	2,755	-	2,755
Office Supplies	5,000	(257)	3,743	1,000	4,743
Computer Related Expenses (G)	24,319	(1,437)	21,532	1,350	22,882
Dues and Memberships (H)	25,510	(855)	23,060	1,595	24,655
Publications	200	(200)	-	-	-
Professional Development	3,000	(1,187)	1,000	813	1,813
Meetings/Events	20,000	(11,234)	2,000	6,766	8,766
Moving	42,500	(82)	42,418	-	42,418
Capital Outlay-Operations	6,000	(1,649)	1,351	3,000	4,351
Capital Outlay-Building	1,000	(1,000)	-	-	-
Long Term Debt	21,292	-	21,292	-	21,292
Lease Long Term	31,500	-	31,500	-	31,500
**Fund Balance from Audit YE 9/30/15 (FY14/15)	588,437	- ***	588,437	-	588,437
<b>Operational Expense</b>	<b>\$ 1,052,623</b>	<b>\$ 54,778</b>	<b>\$ 934,817</b>	<b>\$ 172,584</b>	<b>\$ 1,107,401</b>

Fringe/Indirect Allocation	\$ -	\$ -	\$ (172,743)	\$ 172,743	\$ -
Utilized Reserve			-	-	-
<b>Total Operational Expenses</b>	<b>1,052,623</b>	<b>54,778</b>	<b>762,074</b>	<b>345,327</b>	<b>1,107,401</b>
<b>Total Cash Outlays</b>	<b>\$ 1,755,221</b>	<b>\$ -</b>	<b>\$ 1,054,399</b>	<b>\$ 687,892</b>	<b>\$ 1,742,292</b>
<b>Net Income/Loss</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,258</b>

\*Program Development (Unsecured Grants/Contracts) - additional funding secured in the amount of \$33,113 from April - September 2016.

\*\*Fund Balance from Audit YE 9/30/15 (FY14/15) - included in this fund is the investments, operating funds and net of all assets and liabilities as of 9/30/15.

\*\*\*The Fund Balance - End of Year \$588,437 - is a snapshot as of 9/30/15 per audit report.

\*\*\*\*By securing additional funding of \$430,127, the SWFRPC eliminated the need to utilize reserves.

\*\*\*\*\* The Council approved by resolution on 4/21/16 to include investments in the budget. Investments consist of Money Market and Government Pool. The balance will increase over time as interest accrues.

	Adopted FY 2016 Budget	Proposed Changes	SWFRPC General Fund	SWFRPC Special Revenue	Proposed Budget Amendment FY2016
Investments as of 9/30/16	-	-	\$ 671,550	\$ -	\$ 671,550

Council Approved Amendments: 4/21/16

Council Approved 2nd Revision: 5/19/16

Proposed 3rd Final Amendment: 12/16

**SWFRPC INCOME STATEMENT  
 COMPARED WITH BUDGET  
 FOR THE ONE MONTH ENDING SEPTEMBER 30, 2016**

	Current Month	Year to Date A	FY 2015-2016 Approved Budget B	FY 2015-2016 (Dec 2016) Amended Budget	% Of Budget Year to Date	Budget Remaining
<b>REVENUES</b>						
<b>LOCAL ASSESSMENTS</b>						
CHARLOTTE COUNTY	\$ -	\$ 49,340	\$ 49,340	\$ 49,340	100.00%	\$ -
COLLIER COUNTY	-	101,035	101,035	101,035	100.00%	-
GLADES COUNTY	-	3,856	3,856	3,856	100.01%	-
HENDRY COUNTY	-	11,369	11,369	11,369	100.00%	-
LEE COUNTY	-	157,647	157,647	157,647	100.00%	-
CITY OF FORT MYERS	-	20,831	20,831	20,831	100.00%	-
TOWN OF FORT MYERS BEACH INC	-	1,875	1,875	1,875	100.00%	-
BONITA SPRINGS	-	13,746	13,746	13,746	100.00%	-
CITY OF SANIBEL	-	1,947	1,947	1,947	100.00%	-
SARASOTA COUNTY	-	116,142	116,142	116,142	100.00%	-
<b>TOTAL LOCAL ASSESSMENTS</b>	<b>\$ -</b>	<b>\$ 477,788</b>	<b>\$ 477,787</b>	<b>\$ 477,787</b>	<b>100.00%</b>	<b>\$ 0</b>
<b>FEDERAL / STATE GRANTS</b>						
DEM -Title III - LEPC 15/16	\$ -	\$ 35,411	\$ 48,000	\$ 35,411	100.00%	\$ -
DEM -Title III - LEPC 16/17	\$ 8,158	\$ 8,158		\$ 8,158	100.00%	\$ -
DEM-HMEP Planning 15/16	13,597	15,078	22,000	15,078	100.00%	-
FL CTD - Glades/Hendry TD 15/16	-	29,701	38,573	29,701	100.00%	-
FL CTD - Glades/Hendry TD 16/17	8,872	8,872		8,872	100.00%	-
MARC - SOLAR READY	-	11,031	6,000	11,031	100.00%	-
DEM - Collier Hazards	-	9,693	9,693	9,693	100.00%	-
Economic Development Planning	-	63,000	63,000	63,000	100.00%	-
FED- MARC - SM3 Data Collection	-	1,000	-	1,000	100.00%	-
FED - MARC - Travel SRII	-	380	-	380	100.00%	-
FED - EPA - Ecosystem Services	17,778	137,437	-	137,437	100.00%	-
STATE- DEM HMEP TRAINING MOD 14/15	-	48,266	-	48,266	100.00%	-
STATE -DEO Transportation MPO Rail	-	39,000	-	39,000	100.00%	-
STATE-DEO MLK Revitalization	-	30,000	-	30,000	100.00%	-
STATE-DEO Clewiston Main Street	-	30,000	-	30,000	100.00%	-
DEM-HMEP Training 15/16	12,626	58,422	-	58,422	100.00%	-
<b>TOTAL FEDERAL / STATE GRANTS</b>	<b>\$ 61,031</b>	<b>\$ 525,449</b>	<b>\$ 187,266</b>	<b>\$ 525,449</b>	<b>100.00%</b>	<b>\$ -</b>
<b>MISC. GRANTS / CONTRACTS/CONTRACTUAL</b>						
City of Bonita Springs - Spring Creek	\$ (12,668)	\$ 17,332	\$ 30,000	\$ 17,332	100.00%	-
VISIT FLORIDA - MARKETING	-	5,000	4,000	5,000	100.00%	-
GLADES SQG	-	3,900	3,900	3,900	100.00%	-
City of Punta Gorda - Mangrove Loss	2,000	30,250	32,250	30,250	100.00%	-
Train the Trainers	-	5,000	-	5,000	100.00%	-
Tampa Bay Disaster Planning Guide	-	4,000	-	4,000	100.00%	-

	Current Month	Year to Date A	FY 2015-2016 Approved Budget B	FY 2015-2016 (Dec 2016) Amended Budget	% Of Budget Year to Date	Budget Remaining
Collier County EDC - Data Research	-	1,200	-	1,200	100.00%	-
Goodwheels Tech Assistance	-	2,250	-	2,250	100.00%	-
Collier County EDC - USDA Grant	-	3,000	-	3,000	100.00%	-
<b>TOTAL MISC. GRANTS/CONTRACTS</b>	<b>\$ (10,668)</b>	<b>\$ 71,932</b>	<b>\$ 70,150</b>	<b>\$ 71,932</b>	<b>100.00%</b>	<b>\$ -</b>

DRIS/NOPCS/MONITORING						
DRI MONITORING FEES	\$ 750	\$ 2,750	\$ -	\$ 2,750		\$ -
DRIS/NOPCS INCOME	6,300	54,647	35,000	54,647	100.00%	-
<b>TOTAL</b>	<b>\$ 7,050</b>	<b>\$ 57,397</b>	<b>\$ 35,000</b>	<b>\$ 57,397</b>	<b>100.00%</b>	<b>\$ -</b>

Program Development (Unsecured Grants/Contract)						
*Program Development (Unsecured Grants/Contract)	-		100,000	-		
Rural Neighborhoods Mapping	\$ -	\$ 750	-	\$ 750	N/A	\$ -
2016 Brownfields Symposium	-	6,888	\$ -	6,888	N/A	\$ -
Charlotte County DEO TA Grant	-	500	-	500	N/A	-
SWFEC PRIME Grant TA	-	5,000	-	5,000	N/A	-
Collier EDA Grant TA	-	5,000	-	5,000	N/A	-
2016 SRESP Update	-	14,200	-	14,200	N/A	-
Cela Tega Sponsorship	525	775	-	775	N/A	-
<b>TOTAL PROGRAM DEVELOPMENT</b>	<b>\$ 525</b>	<b>\$ 33,113</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>

OTHER REVENUE SOURCES						
ABM SPONSORSHIPS	\$ -	\$ -	\$ -	\$ -	N/A	N/A
Misc. Income	\$ 2,739	\$ 8,750	\$ -	\$ 8,750	100.00%	-
INTEREST INCOME - Money Market	132	948	1,500	948	100.00%	-
Fund A Investment Income	88	736	-	736	100.00%	-
<b>TOTAL OTHER REVENUE SOURCES</b>	<b>\$ 2,959</b>	<b>\$ 10,434</b>	<b>\$ 1,500</b>	<b>\$ 10,434</b>	<b>100.00%</b>	<b>\$ -</b>

*Fund Balance* \$ - \$ - \$ 640,816 \$ 588,437

<b>TOTAL REVENUES</b>	<b>\$ 60,896</b>	<b>\$ 1,176,113</b>	<b>\$ 1,512,519</b>	<b>\$ 1,731,436</b>		<b>\$ 0</b>
-----------------------	------------------	---------------------	---------------------	---------------------	--	-------------

## EXPENSES

PERSONNEL EXPENSES						
SALARIES EXPENSE	\$ 45,663	\$ 474,752	\$ 487,098	\$ 474,752	100%	0
FICA EXPENSE	3,367	34,902	37,263	34,902	100%	0
RETIREMENT EXPENSE	11,367	60,027	35,084	60,027	100%	0
HEALTH INSURANCE EXPENSE	4,999	63,754	79,799	63,754	100%	0
WORKERS COMP. EXPENSE	241	1,455	3,687	1,455	100%	0
UNEMPLOYMENT COMP. EXPENSE	-	-	-	-	N/A	0
<b>TOTAL PERSONNEL EXPENSES</b>	<b>\$ 65,637</b>	<b>\$ 634,889</b>	<b>\$ 642,931</b>	<b>\$ 634,889</b>	<b>100%</b>	<b>0</b>

	Current Month	Year to Date A	FY 2015-2016 Approved Budget B	FY 2015-2016 (Dec 2016) Amended Budget	% Of Budget Year to Date	Budget Remaining
<b>OPERATIONAL EXPENSES</b>						
CONSULTANTS	\$ 18,048	\$ 104,734	\$ 33,100	\$ 104,734	100%	0
GRANT/CONSULTING EXPENSE	19,245	125,523	18,100	125,523	100%	0
AUDIT SERVICES EXPENSE	-	31,100	32,000	31,100	100%	0
TRAVEL EXPENSE	3,461	33,002	12,960	33,002	100%	0
TELEPHONE EXPENSE	195	4,377	5,100	4,377	100%	0
POSTAGE / SHIPPING EXPENSE	148	4,332	2,075	4,332	100%	0
EQUIPMENT RENTAL EXPENSE	908	7,066	7,335	7,066	100%	0
INSURANCE EXPENSE	603	15,528	23,207	15,528	100%	0
REPAIR/MAINT. EXPENSE	-	2,907	5,000	2,907	100%	0
PRINTING/REPRODUCTION EXPENSE	-	6,278	2,580	6,278	100%	0
UTILITIES (ELEC, INTERNET, WATER, GAR)	1,557	16,997	21,500	16,997	100%	0
ADVERTISING/LEGAL NOTICES EXP	79	1,526	2,750	1,526	100%	0
OTHER MISC. EXPENSE	(37)	419	2,150	419	100%	0
BANK SERVICE CHARGES	-	2,755	2,700	2,755	100%	0
OFFICE SUPPLIES EXPENSE	732	4,743	4,000	4,743	100%	0
COMPUTER RELATED EXPENSE	4,538	22,882	22,969	22,882	100%	0
DUES AND MEMBERSHIP	-	24,655	25,510	24,655	100%	0
PUBLICATION EXPENSE	-	-	200	-	-	0
PROF. DEVELOP.	170	1,813	3,000	1,813	100%	0
MEETINGS/EVENTS EXPENSE	(439)	8,766	1,250	8,766	100%	0
MOVING EXPENSE	-	42,418	-	42,418	100%	0
CAPITAL OUTLAY EXPENSE	-	4,351	5,000	4,351	100%	0
CAPITAL OUTLAY - BUILDING	-	-	4,000	-	-	0
LONG TERM DEBT	-	21,292	128,000	21,292	100%	0
LEASE LONG TERM	3,500	31,500	-	31,500	100%	0
UNCOLLECTABLE RECEIVABLES	-	-	-	-	N/A	N/A
FUND BALANCE			\$ 640,816	\$ 588,437		0
<b>OPERATIONAL EXP.</b>	<b>\$ 52,707</b>	<b>\$ 518,966</b>	<b>\$ 1,005,302</b>	<b>\$ 1,107,403</b>	<b>52%</b>	<b>0</b>
ALLOCATION FOR FRINGE/INDIRECT (CAPTURED BY GRANTS)			\$ -			
UTILIZED RESERVE			\$ (135,714)	\$ -		
<b>TOTAL OPERATIONAL EXP.</b>			<b>\$ 869,588</b>	<b>\$ 1,107,403</b>		
<b>TOTAL CASH OUTLAY</b>	<b>\$ 118,344</b>	<b>\$ 1,153,855</b>	<b>\$ 1,512,519</b>	<b>\$ 1,742,292</b>		
<b>NET INCOME (LOSS) BEFORE OTHER INCOME/(EXPENSE)</b>	<b>\$ (57,448)</b>	<b>\$ 22,258</b>				
<b>OTHER INCOME/(EXPENSE)</b>						
Depreciation Expense	\$ -	\$ (4,099)				
Gain/Loss on Disposition	\$ -	\$ (287,272)				
<b>NET INCOME (LOSS) AFTER OTHER INCOME/(EXPENSE)</b>	<b>\$ (57,448)</b>	<b>\$ (269,113)</b>				